

Annexure 1

Procurement of router from Sify

Criteria for Managed Service Mode routers:

- 1) Router specifications are as per Exchange circular NSE/MSD/40093 dated January 31, 2019.
- 2) Member must procure minimum one router from Sify for each leased line scenario.
- 3) Member may procure additional routers from Sify for redundancy or spare requirement.

Standard Procedure to procure a router from Sify:

- 1) Member needs to send a scan copy of duly filled, signed & stamped Purchase Order to Sify Team.
Email Address: onsite_nse@sifycorp.com
- 2) For format of Purchase Order kindly refer Exchange circular NSE/MSD/40093 dated January 31, 2019.
- 3) Purchase Order should include -
 - Request reference id of leased line scenario against which router is being procured.
 - Complete postal address of router delivery location.
 - Delivery location address as per NSE record for mentioned request reference id.
 - Contact details (name, direct line or mobile number, email address) for delivery location.
- 4) Lead time for router procurement and delivery shall be around 8 weeks post receipt of complete PO adhering to above points.
- 5) Installation charges are mandatory (mentioned in the Purchase Order) towards one-time router installation activity.
- 6) Payment for router, installation and management charges would be deducted from member exchange account by NSE after delivery of router.
- 7) Purchase Order once submitted to Sify cannot be cancelled, no refund shall be applicable.
- 8) Post warranty period, member needs to renew router AMC for continued support from Sify/OEM.
- 9) In case, member has NSE specified spare router, earlier procured from Sify and covered under Sify/OEM support (Warranty/AMC), the same can be used by member for new scenario or for redundancy by paying towards re-installation charges to Sify.
- 10) In case member relocates the spare router to other site, the same needs to be updated to Sify immediately for availing continued support from Sify / OEM.